

PTA Open Association Meeting Minutes

05/13/2026: In-person

Call to Order

The meeting was called to order at 5:02.

Opening Ceremonies

A welcome message was given by Julie.

- Thank the community for joining us at the school.
- Recognize all the teachers and staff in the care and support for our children.

Principal's Message Mrs. Clark

- Thanking everyone for being in the meeting and showing up every day to support kids and reinforce the message that school is important.
- Hollyglen is special because we have amazing kids, family and staff.
- One way to stay connected is being part of the PTA.

Teacher Update

The following updates were made by Mr. G

- On behalf of the staff, thanking all the parents and PTA support.
- Without the parents we could not do what we do and thanks to the parents for all that they do.
- The staff is very grateful for breakfast and all that was done for Teacher Appreciation Week (TAW).
- Take a full community working together to have the school that we have
- Thanks to all the parent volunteers.

Attendance

The following members were present:

- Mrs. Clark (Principal)
- Mr. Guttierrez (Teacher Representative)
- Julie Hamer (President)

- Rori Ramirez (Executive Vice President)
- Rose Crowell (incoming Executive Vice President)
- Ashley Maddox (incoming VP of Development)
- Taiyasha Nunez Batres (incoming VP of Development)
- Jocelyn Grienke (incoming VP of Communications)
- Liz Chavez (VP of Membership)
- Jaime Kagihara (incoming VP of Membership)
- Stacey Cooke (incoming Treasurer)
- Jasmine McKenna-Batt (Secretary)
- Megan Barron (incoming Parliamentarian)
- See physical sign-in sheet for complete attendees list

Approval of Previous Minutes

The minutes from the previous meeting (02/09/26, 03/09/26, & 04/13/26) were approved as read/corrected.

Committee Reports or Last Month Recap

The following committees provided reports:

Fundraising Review - Rori

- Thank all the PTA members, parents, and community members for supporting and helping to hit our fundraising goals
- Fall fundraiser reinvestment: \$4,800
- Restaurant night raised: \$5,213
- Increase budget for
 - Math night, family art night, teacher and grade level reimbursement, and student assemblies
- Community Partnership: Family Decorations reached out proactively was amazing

2nd Grade Legacy Gift – Jasmine

- Gift: Garden Beautification
- Replacing current wooden raised garden beds (9qty) with new long lasting HPDE raised beds (8qty)

STEAM – Jasmine

- PTA provides funds and coordinates for Art projects
- PTA was able to purchase a new iPad and drying rack for STEAM lab (~\$1K)

Cubs Store – Jasmine

- PTA donates funds to help purchase items for Cubs Store
- PTA coordinates volunteers to hold Cubs Store

New Business

The following new business was discussed:

May & June Events - Julie

- There are 15 more event before end of school

Field Day – Julie

- PTA reinvested funds back into this event by purchasing some new field equipment

Family Dance Party – Ashley M.

- 6/5 5-7pm
 - Enter from back gate
- Food trucks with ice cream cart
- Need volunteers

Multicultural Night – Mr. G

- 5/15 4-7pm
- Volunteers still needed
- Food samples with ingredients for allergy awareness

2nd Grade Yearbook & Picnic – Rori

- PTA funds a free yearbook for every 2nd grader and the picnic
 - Picnic will allow them to sign each other's yearbook

Communications - Liz

- Volunteer by going to website or FB or Insta (@cubspta)
 - Post all event opportunities

Membership - Liz

- Total Members: 291
 - 65 more members than last year!
- Reminder to join every year (\$12) starting July 1st

Treasurer's Reports - Liz

Please contact Francis if you wish to see the report details.

- Increased: “Hospitality” expense in budget by #300
- Deleted: “Adopt an Envelope” fundraiser
- Restructured: “Family Night” line item into the following categories:
 - Pi Night (3/14): \$600
 - Family Dance Night: \$1,000
 - Family Art Night: \$600
 - Increased budget by \$200
- Increased: “Field Day” by \$200
- Increased: “Garden Maintenance” by \$1,000
 - Allows for help with garden planters and other garden needs
 - Separate from 2nd Grade Legacy Gift – Garden Beautification
- Increased: All “Grade Level Supplies” by \$200 (new total \$800)

Motions

The following motions were made and voted on:

Motion #1: The PTA considered the motion to approve Budget Rev9 as noted in the Treasurer’s report. The motion was seconded without objection. **Motion #1 passes.**

Motion #2: The PTA considered the motion to approve monies to be released per the Treasurer’s report. The motion was seconded without objection. **Motion #2 passes.**

Motion #3: The PTA considered the motion to approve the checks noted in the Treasurer’s report to be ratified. The motion was seconded without objection. **Motion #3 passes.**

Adjournment

The meeting was adjourned at 5:26pm

Approval of Minutes

X

Jasmine McKenna-Batt
Recording Secretary

Date adopted as printed

Date adopted as corrected

