

# PTA Open Association Meeting Minutes

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**03/09/2026: In-person MTG**

## Call to Order

The meeting was called to order at 6:03pm.

## Opening Ceremonies / Principal's Message

A welcome message was given by Mrs. Clark.

- Thank you for all the family who participated in Teach-parent Conference
- Thank you for all parents for understanding and patience with shorten days all week
- We Are Wiseburn – end of March
  - District push
  - Purpose: confirm enrollment for next year
  - Need: true account of who is coming back
  - Spit Week across District (see flier)
- Thanking everyone who volunteered
- Resending out form for Friday (03/13) picnic

## Teacher Update

The following updates were made by Mr. G

- Very grateful to all PTA and volunteering (especially for STEAM/Art days)
- Grade 1 & 2 asked when the last day is to be reimburse (looking to subscriptions)
  - Franis: May 1 is deadline provided, but who needs later will be need to Fran for Subscription (mid-May) since close out

## Attendance

The following members were present:

- Mrs. Clark (Principal)
- Mr. Gutierrez "Mr. G" (Teacher Representative)
- Juile Hamer (President)
- Rori Ramirez (Executive VP)
- Francis Lucha (Treasurer)
- Claudia Gonzalez (Parliamentarian)

- Liz Chavez (VP of Membership)
- Jessica Bruckman (VP of Development)
- Jasmine McKenna-Batt (Secretary)
- PTA Members (Meeting attendance sign-in is in the meeting reference document.)

## Approval of Previous Minutes

Meeting minutes will be approved at the next meeting.

## Committee Reports or Last Month Recap

The following committees provided reports:

### Kindness Week (02/02-06) (Julie)

- Success
- Kids enjoyed it

### See's Candy / Valentines Day (Rori)

- Sold a decent amount
  - So over 30 / ~\$500
- Forgot to cut off the ordering
- Recommendation - Jessica
  - Not to pre-purchase See's Candy for Bear Bazar
  - Keep link

### Family Art Night (Rori)

- Chair: Jikki
- Very full house
- Previous Year's lessons learn that worked
  - RSVP'd
  - Asked parents to stay with kids
  - Jikki had a short presentation prior to

### Assembly (Liz)

- February
  - Ina the Sunshine Storyteller
  - Aligned with Black History Month
- April
  - Wild Man Dan
  - Finalizing date
  - TK/K (1 classrooms for 30 min)
  - 1/2 (2 classroom at a time for 1hr)

## Restaurant Night

- February had two restaurants
  - Ding Tea – better than expected

## Treasurer's Reports

Treasurer Francis discussed the treasurer's report for the month of February. Please contact Francis if you wish to see the report details.

## New Business

The following new business was discussed:

### 2026-27 Executive Board Elections (Claudia)

- Claudia read rules to PTA
- Julie asks the group for all who approve of the proposed board.
- PTA unanimously approved the 2026-27 Executive Board.

### Restaurant Nights to Community (Jessica)

- Companies have offered to donate other things, such as mother days gifts
- The name change allows the for other donations and opportunities to fund raise

### Scholastics Books Fair (Jocelyn)

- TK asked for their time to be at the end of the day
  - Lesson learned from previous year
- Volunteered still needed (Raptor certified)

### Family Pi Night (03/13 @5) (Rori)

- Chair: Jikki
- Hosted: Raytheon Engineer
- RSVD – full
- Volunteers needed (set-up, pizza, and help with project) (Raptor need required)

### March Restaurant Night (Jessica)

- Chipotle (25%)
  - Have a code for event

### Cubs Crate Art (Julie)

- Dates: March 20-27
- Artist: Alma Thomas
- Concept: Abstract color wheel
- Showcased: Spring Sing

- Volunteers needed (can volunteers for classes that are not their child teacher if volunteers are needed)

### 2<sup>nd</sup> Graders' Yearbook (Claudia)

- Google Drive for each 2<sup>nd</sup> grade classroom
  - Room parents will send out link for collecting photos from parents
- Not charging for 2<sup>nd</sup> yearbook – PTA covering

### Legacy Gift – New Garden Update (Julie)

- Seeking district approval
- Interviewing potential vendors
- Goal is to have the project completed in the summer break and a community project

### Staff Appreciation Week (Laure)

- Theme: You Color Out World
- Ask: Find a few volunteers & need to request gift cards
  - Flier with info for volunteers and gift cards this week
- QR Link:
- Jessica: Do you have a master list of companies to ask for gift cards? Also happy to give social post for donations & that we are 501(c)
  - Laura: has a list

### Motions

The following motions were made and voted on:

- **Motion #1:** The PTA considered the motion to approve Budget Rev7 as noted in the Treasurer's report. The motion was seconded without objection. **Motion #1 passed.**
- **Motion #2:** The PTA considered the motion to approve monies to be released per the Treasurer's report. The motion was seconded without objection. **Motion #2 passes.**
- **Motion #3:** The PTA considered the motion to approve the checks noted in the Treasurer's report to be ratified. The motion was seconded without objection. **Motion #3 passed.**

### Announcements

The following announcements were made:

#### 2<sup>nd</sup> Grade Field Trip

- Fran – Science Cube (05/21) and the whole grade goes together
- Julie – years back there was a second 2<sup>nd</sup> grade field trip to the Redondo Beach Performing Art but teacher asked to not do that

## School Board Meeting

- (03/12 @ 6:50pm)

## Questions / Comments

The following questions or comments were made:

Q1 (Mr. G): Asked about Teacher's Appreciation Week and where events will take place?

- Teach Appreciation Week – Coffee Cart
  - Some kiddos thought they were getting a treat
  - Rori – coffee in lounge and can note where/when treat can be delivered
- A1 (Rori): Last year's lessons learned
  - Thanked all those that signed up for next year PTA and those that are on the current board. As teachers they are very grateful.

## Adjournment

The meeting was adjourned at 6:

## Approval of Minutes

X

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Jasmine McKenna-Batt  
Recording Secretary

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Date adopted as printed

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Date adopted as corrected