

# PTA Open Association Meeting Minutes

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02/09/2026 – Virtual Meeting

## Call to Order

The meeting was called to order at 7:03pm.

## Opening Ceremonies / Principal's Message

A welcome message was given by Mrs. Clark.

- Clarification around Volunteer: District / School gave parents time to complete Raptor screening (screen tool which clears parents interacting with Kiddos).
  - Grace period while you wait for your application to be cleared.
  - District is very clear on holding volunteers to be cleared by Raptor.
- 2<sup>nd</sup> semester: Report card came out, if you have questions reach out to teachers, Ms. Anias, and or myself (Principal).

## Teacher Update

The following updates were made by Mr. G.

- Teachers were very grateful to all the volunteer coming in for Cubs create art, support for 100<sup>th</sup> day of school.
- Anonymous Teacher Questions: What are the criteria for volunteering for school to communicate with room parents?
  - Rori: It went out to all room parents, but will forward to Mr. G for further instructions.

## Attendance

The following members were present:

- Mrs. Clark (Principal)
- Mr. Gutierrez "Mr. G" (Teacher Representative)
- Julie Hamer (President)
- Rori Ramirez (Executive VP)
- Cathy Mai (VP of Communications)
- Francis Lucha (Treasurer)
- Jasmine McKenna-Batt (Secretary)

- PTA Members (The virtual meeting attendance screenshot is in the meeting reference document.)

### **Approval of Previous Minutes**

Jasmine moved to approve the previous meeting minutes (01/12/2026). The motion passed without objection.

### **Committee Reports or Last Month Recap**

The following committees provided reports:

#### **100<sup>th</sup> Day of School (Julie)**

- 14 volunteers
- Got stickers and has several fun outdoor activities (Hulu Hoops, bean bag toss, etc)

#### **Restaurant Night @ Catrina (Julie)**

- Best business with all the HG families
- \$394.90

#### **Cubs Create Art (Rori)**

- Kids created fruit, kids had a great time
- Next Art project in March
  - Will be used to decorate the spring fling performance

#### **Playground Staff Apparel (Julie)**

- PTA were able to give playground staff an extra shirt that notes they are staff

### **Treasurer's Reports**

Treasurer Francis discussed the treasure's report for the month of January. Please contact Francis if you wish to see the report details.

### **New Business**

The following new business was discussed:

#### **Art Night (Julie)**

- Chair: Jikki Riccotti
- 150 slots filled
- Volunteers not filled
  - Volunteers' families can be fitted in

### **Restraint Night (Julie)**

- Fliers went out today (02/09)

### **Family STEAM Night (Rori)**

- Chair: Julie Montoya – engineer at Raytheon
- Date: 03/16
- Taught as a presentation, so families need to show up on time, food provided

### **2<sup>nd</sup> Grade Legacy Gift (Julie)**

- Garden Beautification!
- Focus on: Social emotional learning
- Teachers will find out soon

### **Upcoming Assemblies (Liz)**

- February Black History Month Assembly (02/27)
  - TK/K: engaging with drums
  - 1/2: Focus on more African American historical figures
  - No need for volunteers
- Possible April or May Assembly
  - PTA was able to raise more funds this year and approved in January's PTA meeting to add an additional assembly
  - Wild Man Dan Shown – up-close interaction with reptiles & invertebrates

### **Robotics in the STEAM Lab – 2<sup>nd</sup> grade Activity**

- Looking for volunteers – 4 week commitments
- 40/80 slots filled, 1 hr/wk

### **Valentine's Bouquets (Rori)**

- There were leftover lollipops from Bear Bazar, Julie had the idea for these bouquets
- Purchase on cubspta.org
- Mrs. Clark: Gave teachers heads up that these might be in their boxes to distribute to kids

### **Committee Chair Positions 2026/27 (Julie)**

- Several open chairs that need to be filled
- Please contact us if you are interested or passing the message along

### **2026-27 Executive Board Slate (Claudia)**

- Meet on 1/30
- Opening the slate for anyone who would like to be considered for a position – no additional
- Voting will be March 9th

## Motions

The following motions were made and voted on:

- **Motion #1:** The PTA considered the motion to approve Budget Rev6 as noted in the Treasurer's report. The motion was seconded without objection. **Motion #1 passed.**
- **Motion #2:** The PTA considered the motion to approve monies to be released per the Treasurer's report. The motion was seconded without objection. **Motion #2 passed.**
- **Motion #3:** The PTA considered the motion to approve the checks noted in the Treasurer's report to be ratified. The motion was seconded without objection. **Motion #3 passed.**

## Announcements

The following announcements were made: None

## Questions / Comments

The following questions or comments were made:

Q1 (Tawny via messages): "Wanted to clarify why room parents who received communication about Raptor were confused on the policy."

- A1(Rori): Need to fill out form and need the approval email from District before volunteering, the system was down but starting 02/01 if not cleared then they will be turned away, Alma or Gloria at the front office will look up approval from District.
- A1 (Mrs. Clark): Need to wait for email of approval not the email noting that you submitted the form. Front office had to turn away

Q2 (Jasmine): Is Raptor approval good for that current school year or 365 from approval?

- A2 (Julie): 365 days
- A2 (Mrs. Clark): Will check to see if a 365day or a school year approval

## Adjournment

The meeting was adjourned at 7:40pm.



## Approval of Minutes

X

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Jasmine McKenna-Batt  
Recording Secretary

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Date adopted as printed

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Date adopted as corrected