

HOLLYGLEN ELEMENTARY PTA OPEN ASSOCIATION MEETING
Monday, June 2nd, 2025

Attendees:

Mayte Dinh, Julie Hamer, Alba Donis, Alyssa VanBreene, Ashley Maddox, August Tesfasilase, Corinne Rosenstein, Dr. Paul Jimenez, Dra. Raquel Michel – Jackson, Francis Lucha, Jessica Bruckman, Rori Ramirez, Lizeth Chavez, Courtney Flanery, Kelly Schumacher, Megan Barron, Octavio Gutierrez, Camille Fienup

Call to Order:

The meeting was called to order at 7:02PM by Liz Chavez.

Principal's Message:

Mrs. Wilberg was unable to attend today's meeting.

Teacher Updates by Mr. Octavio Gutierrez:

Mr. Gutierrez extended his most heartfelt thank you for the amazing Teacher Appreciation festivities. They all know it is a lot of work and coordination. Not one bit of it went unnoticed. PTA outdid themselves. Thanked all of the PTA.

Approval of Meeting Minutes for 04.30.2025 by Mayte Dinh:

Mayte made the motion to approve last month's Open Association meeting minutes from Monday, April 30th. Francis Lucha seconded the motion. No one opposed. Motion was approved and passes by the PTA.

President Updates by Liz Chavez:

Liz spoke about this years Legacy Gift. There will be 10 interactive boards purchased, along with each containing their own mobile trolley carts. See quotation below.

and came under budget. Camille is excited how it turned out. Charging parents a \$10 donation, but all kids will be getting a yearbook whether they were able to donate or not. Several parents were generous and donated an about over what was being asked. 170 books ordered; 27 of them were from the donations received. \$1,370 total was raised from the donations.

Fundraising Updates by Liz Chavez:

Lil Simmzy's at the Point was held on 5/15 with subtotal sales from the fundraiser settled at \$3,083.25, 15% of which is \$462.50. Ice Cream sales for the year are now over. Will have a final number by the next association meeting. It did really well overall.

Treasurer's Report

The opening balance of the checking account on 04/01/25 was \$70,476.41; the total deposits were \$4,073.26; the total disbursements were \$3,712.41; the ending balance on 04/30/25 was \$70,836.86. The opening balance of the savings account on 04/01/25 was \$15,045.32; the total deposits were \$0.12; the total disbursements were \$0.00; the ending balance on 04/30/25 was \$15,045.44.

BUDGET AMENDMENTS:

- Budget Rev8 Approved at 04/07/25 Open Association Meeting
- Budget Rev9.5 DRAFT for discussion at 06/01/2025 Open Association Meeting
- Approve Legacy Gift of \$27,000 for Interactive Whiteboards
- Decrease budget from Family Dance Night by \$250
- Increase 2nd Grade Picnic Budget by \$250
- Move 2nd Grade Yearbook from Programs to Fundraiser

MONIES TO RELEASE:

- \$250 - 2nd Grade Picnic
- \$27,000 - Legacy Gift

- **Total to Release: \$27,750**

Monies Previously Released:

Meeting Date	Monies Released for 2024-2025 Budget
June 17, 2024	\$750 - School Year's Eve \$1,590 - Cub Gear \$8,500 - Legacy Gift \$500 - Outdoor Education Total released \$11,340

Meeting Date	Monies Released for 2024-2025 Budget
September 11, 2024	\$800 - Hospitality \$300 - Office Supplies and Equipment \$375 - Subscriptions \$8,500 - Fall Fundraiser \$250 - Copier Maintenance \$2,000 - Family Movie Night \$3,000 - Ice Cream \$2,000 - Student Assemblies \$1,000 - Teacher Reimbursements

Meeting Date	Monies Released for 2024-2025 Budget
	\$4,101.83 - Specialized Instructional Supplies \$1,000 - Enrichment Programs \$2,100 - Software Licenses: Total to Release: \$25,426.83
Total Released YTD	\$36,766.83

Meeting Date	Monies Released for 2024-2025 Budget
October 7, 2024	\$300 - Insurance \$100 - Taxes and Filings \$250 - Copier Maintenance \$ 200 - Garden Maintenance \$500 - Outdoor Education \$910 - Cub Gear \$150 - Noche De Familia \$100 - Red Ribbon Week \$1,000 - Student Success \$500 - Supplies TK \$500 - Supplies K \$500 - Supplies 1st Grade \$500 - Supplies 2nd Grade \$2,000 - Teacher Reimbursements Total to Release: \$7,510
Total Released YTD	\$44,276.83

Meeting Date	Monies Released for 2024-2025 Budget
November 12, 2024	\$4 - Bank Charges \$300 - Taxes & Filings \$750 - Bear Bazaar \$1,236.29 - Fall Fundraiser \$700 - Cubs Create Art \$676 - Scholastic Readers Total to Release: \$2,966.29
Total Released YTD	\$47,243.12

Meeting Date	Monies Released for 2024-2025 Budget
December 02, 2024	\$1 - Bank Fee (Monthly Service Fee) \$675.45 - Book Fair (changed) \$3,969.08 - Scholastic Readers Total to Release: \$ 4,645.53
Total Released YTD	\$51,888.65

Meeting Date	Monies Released for 2024-2025 Budget
January 6, 2025	\$45 - Bank Charges

Meeting Date	Monies Released for 2024-2025 Budget
	\$200 - Copier Maintenance \$500 - Supplies TK \$350 - Family Night \$1,000 - Teacher Reimbursements Total to Release: \$2,095
Total Released YTD	\$53,983.65

Meeting Date	Monies Released for 2024-2025 Budget
February 3, 2025	\$200 - Office Supplies and Equipment \$250 - Bear Bazaar \$600 - Ice Cream \$250 - 100th Day of School \$300 - Art \$300 - Enrichment Programs \$8,000 - Field Trips \$500 - Multicultural Night Total to Release: \$10,400
Total Released YTD	\$64,383.65

Meeting Date	Monies Released for 2024-2025 Budget
March 3, 2025	\$2,200 - Hospitality \$1000 - Book Fair \$900 - Ice Cream \$1,000 - 2nd grade yearbook \$1,000 - Art \$2,000 - Field Day \$7,000 - Field Trip \$150 - Noche De Familia \$1,600 - Student Assemblies \$2,000 - Teacher Reimbursements Total to Release: \$18,850
Total Released YTD	\$83,233.65

Meeting Date	Monies Released for 2024-2025 Budget
April 7, 2025	\$1,300 - Ice Skating \$25 - Neurodiversity Week (Cubs Read week) \$1850 - Family Nights \$200 - Noche De Familia \$500 - Outdoor Education \$200 - Rock around the Block

Meeting Date	Monies Released for 2024-2025 Budget
	Total to Release: \$4,075.00
Total Released YTD	\$87,308.65

Meeting Date	Monies Released for 2024-2025 Budget
April 30, 2025	\$500 - 2nd Grade Picnic \$500 - Kindergarten Supplies \$500 - 1st Grade Supplies \$500 - 2nd Grade Supplies Total to Release: \$2,000
Total Released YTD	\$89,308.65

CHECKS TO RATIFY: Checks #4475 to #4486 dated April 1, 2025 – April 30, 2025, totaling \$3,186.72 (Ratified on April 30, 2025).

Date	Number	Payee	Memo/Category	Amount
04/23/25	4475	Anaiss Gutierrez	Student Success: Cubs Market and Counseling Supplies	\$435.44
04/23/25	4476	Anaiss Gutierrez	Student Success: Cubs Market and Counseling Supplies	\$105.45
04/23/25	4477	Julie Hamer	Ice Skating Fundraiser	\$845
04/23/25	4478	Lizeth Chaves	Outdoor Education	\$522.30
04/23/25	4479	Lizeth Chaves	Rock Around the Block	\$200
04/23/25	4480	Cheryl Hauck	Teacher Reimbursement	\$200
04/28/25	4481	Alice Davis	Teacher Reimbursement	\$200
04/28/25	4482	Stacey Henry	Teacher Reimbursement	\$200
04/28/25	4483	Julie Hamer	Field Day Supplies	\$130.79
04/28/25	4484	Megan Barron	Hospitality	\$38
04/28/25	4485	Rori Ramirez	Hospitality	\$108.56
04/28/25	4486	Paul Jimenez	Multicultural Night	\$201.18
			Total	\$3,186.72

Francis made a motion to approve the amended budget from previous Open Association; Liz seconded the motion. Nobody opposed. Motion approved and passes by the PTA.

Francis made a motion for monies to release, Julie seconded the motion. Nobody opposed. Motion approved and passes by the PTA.

Francis indicated there were no new checks to ratify in April.

Closing Comments:

Mr G thanked PTA and are lucky to have the PTA for everything they have done and provided; We are truly making a difference in the community; Teachers are also very appreciative. Julie has a position open that are either Chair or Board position. Almost all have been filled. The only one pending is Family Dance Night Chair and Friday Ice Cream Chair. Looking for Assistance of Scholastic Book Fair. If anyone interested, let Julie know.

Francis reminded the team that reimbursements are due by this Friday for the year. Last PTA Meeting of the year will be June 16th @ 6:30PM via Zoom.

Adjournment:

The meeting was adjourned at 7:52PM.

Mayte Dinh
Recording Secretary

Date adopted as printed

Date adopted as corrected