

HOLLYGLEN ELEMENTARY PTA OPEN ASSOCIATION MEETING
Monday, February 3rd, 2025

Attendees:

Alexis DeLarme, Octavio Gutierrez, Jessica Bruckman, Julie Hamer, Lisa Wilberg, Jamie Kagihara, Dr. Paul Jimenez, Rori Ramirez, Francis Lucha, August Tesfasilase, Lizeth Chavez, Mayte Dinh, Claudia Gonzalez, Lulit, Tonisha Mellon, Jessica Bruckman, Marissa Bottcher, Dra. Raquel Michel – Jackson, Megan Barron, Caitlin, Ashley Maddox

Call to Order:

The meeting was called to order at 7:02PM by Liz Chavez.

Principal's Message:

Kids are excited about 100 days of school this upcoming Friday. Looking forward to spring events and reading week. Mrs. Wilberg has been working on preparations for a music assembly; Mr. Gutierrez is preparing for Multi-Cultural night on Zoom.

Ms. Sophia helped build a Gigi golden penguin trophy and will make monthly challenges for the kids. Did it for the first time this week and the kids really enjoyed it. Chose class with highest ST Math scores. Room 16 was very excited. The trophy will travel to different classrooms.

Reminded students about getting off bikes at school and walking up the front walk-ways. Reminder of safety during arrival and dismissal times.

Teacher Updates by Mr. Octavio Gutierrez:

Hollyglen teachers grateful for the breakfast when returning from Winter break; maybe next time could be some protein and not so many carbs (yogurt, string cheese, hard boil eggs). Thanked the PTA.

Multicultural Night 4/4 – Mr. Gutierrez handed out flyers; first information meeting next Monday at 8:30AM in Room 17; Looking for a group of parents to represent a region; Zoom would be on the 10th. Zoom link found on flyer. There will be live dances by different groups. Mr. Paul Jimenez shared what was done last year as an example. “5 Facts about El Salvador” and they gave away a little piece of pupusa; asked to spread the word and share the flyer about the event. Aiming for 20 countries this year where last year they had 14 countries. PTA supporting food and drinks. Will ask room parents to share the flyer as well as PTA.

Approval of Meeting Minutes for 01.06.2025 by Mayte Dinh:

Mayte made the motion to approve last month's Open Association meeting minutes from Monday, January 6th. Alexis seconded the motion. No one opposed. Motion was approved and passes by the PTA.

President Updates by Liz Chavez:

Family Art Night 2/6: Everything is ready; will be in the PAC at 5PM; The gates will be open because RAS families will be picking up in the library.

Cubs create art Feb 3-7 – Kids doing letters; parents welcomed to join; will start Robotics next week; looking for volunteers

Book Fair 3/10-3/14: Mrs. Wilberg still discussing but is leaning towards the front of the school in Main entrance. Yoga will also be held that week and can be planned inside of RAS at 4:30PM.

Executive Vice President Updates by Julie Hamer:

Gave thanks to those that assisted with putting together Kindness Week.

100th Day of School = Going to be a sign posted and fun surprises; kids will enjoy what is planned. Thanked all the new volunteers that have participated recently.

Yearbook Updates – Camille Fienup – Camille couldn't join but Liz reported that there is a contact who is a parent that has their own printing company in Manhattan Beach; this year, we are short and are trying to raise more money. Appreciate participation with buying ice cream and restaurant nights.

Teacher and Staff Appreciation Week – Rori Ramirez and Megan Barron – Space theme this week; first committee meeting coming up in the next week or two; will have spreadsheet with all the items they will need help with. Megan thanked people in advance for anyone who may want to help and volunteer.

Fundraising Updates by Liz Chavez:

- Handel's Ice Cream raised \$230
- Blaze Pizza \$250
- Smashburgers \$300 – It was commented that people after 6PM had to wait a very long time; some orders got cancelled and it didn't go well.
- Raising Canes 2/19 15%

Executive Board Slate for 2025-2026 presented by Alexis DeLarme:

Alexis DeLarme as Parliamentarian; Next month the new officer's will be presented in-person.

Treasurer's Report by Francis Lucha:

The opening balance of the checking account on 01/01/25 was \$77,342.36; the total deposits were \$1,035.77; the total disbursements were \$500; the ending balance on 01/31/25 was \$77,878.13. The opening balance of the savings account on 01/01/25 was \$15,044.95; the total deposits were \$0.13; the total disbursements were \$0.00; the ending balance on 01/31/25 was \$15,045.08.

BUDGET AMENDMENTS:

- Budget Rev5 Approved at 01/06/25 Open Association Meeting.
- Budget Rev6 DRAFT for discussion at 02/03/25 Open Association Meeting, including
 - Increase Budget for Bear Bazaar by \$250 (from \$750 to \$1000)
 - Review Budget during meeting and make a motion to approve

MONIES TO RELEASE:

- \$200 - Office Supplies and Equipment
- \$250 - Bear Bazaar
- \$600 - Ice Cream
- \$250 - 100th Day of School
- \$300 - Art
- \$300 - Enrichment Programs
- \$8,000 - Field Trips
- \$500 - Multicultural Night

- **Total to Release: \$10,400**

Monies Previously Released:

Meeting Date	Monies Released for 2024-2025 Budget
June 17, 2024	\$750 - School Year's Eve \$1,590 - Cub Gear \$8,500 - Legacy Gift \$500 - Outdoor Education Total released \$11,340

Meeting Date	Monies Released for 2024-2025 Budget
September 11, 2024	\$800 - Hospitality \$300 - Office Supplies and Equipment \$375 - Subscriptions \$8,500 - Fall Fundraiser \$250 - Copier Maintenance \$2,000 - Family Movie Night \$3,000 - Ice Cream \$2,000 - Student Assemblies \$1,000 - Teacher Reimbursements \$4,101.83 - Specialized Instructional Supplies \$1,000 - Enrichment Programs \$2,100 - Software Licenses: Total to Release: \$25,426.83
Total Released YTD	\$36,766.83

Meeting Date	Monies Released for 2024-2025 Budget
October 7, 2024	\$300 - Insurance \$100 - Taxes and Filings \$250 - Copier Maintenance \$ 200 - Garden Maintenance \$500 - Outdoor Education \$910 - Cub Gear \$150 - Noche De Familia \$100 - Red Ribbon Week \$1,000 - Student Success \$500 - Supplies TK \$500 - Supplies K \$500 - Supplies 1st Grade \$500 - Supplies 2nd Grade \$2,000 - Teacher Reimbursements Total to Release: \$7,510
Total Released YTD	\$44,276.83

Meeting Date	Monies Released for 2024-2025 Budget
November 12, 2024	\$4 - Bank Charges \$300 - Taxes & Filings \$750 - Bear Bazaar \$1,236.29 - Fall Fundraiser \$700 - Cubs Create Art \$676 - Scholastic Readers Total to Release: \$2,966.29
Total Released YTD	\$47,243.12

Meeting Date	Monies Released for 2024-2025 Budget
December 02, 2024	\$1 - Bank Fee (Monthly Service Fee) \$675.45 - Book Fair (changed) \$3,969.08 - Scholastic Readers Total to Release: \$ 4,645.53
Total Released YTD	\$51,888.65

Meeting Date	Monies Released for 2024-2025 Budget
January 6, 2025	\$45 - Bank Charges \$200 - Copier Maintenance \$500 - Supplies TK \$350 - Family Night \$1,000 - Teacher Reimbursements Total to Release: \$2,095
Total Released YTD	\$53,983.65

CHECKS TO RATIFY: Checks #4452 to #4459 dated January 1, 2025 – January 31, 2025, totaling \$1483.44.

Date	Number	Payee	Memo/Category	Amount
1/30/25	4452	Sofia Muniz	Enrichment Program: St Math	\$38.59
1/30/25	4453	Laura Williams	Art Supplies	\$197.21
1/30/25	4454	Jessica Bruckman	Office Supplies: Black Ink	\$51.70
1/30/25	4455	Anaiss Gutierrez	Student Success: Cub Market and Counseling Supplies	\$206
1/30/25	4456	WUSD	Bear Bazaar: Custodial Support	\$400
1/30/25	4457	Lizeth Chaves	Ice Cream Refill	\$589.94
			Total	\$1483.44

Francis made a motion to approve the amended budget from 1.6.2025 Open Association; Claudia seconded the motion. Motion approved and passes by the PTA.

Francis made a motion for monies to release, Mr. Gutierrez seconded the motion. Motion approved and passes by the PTA.

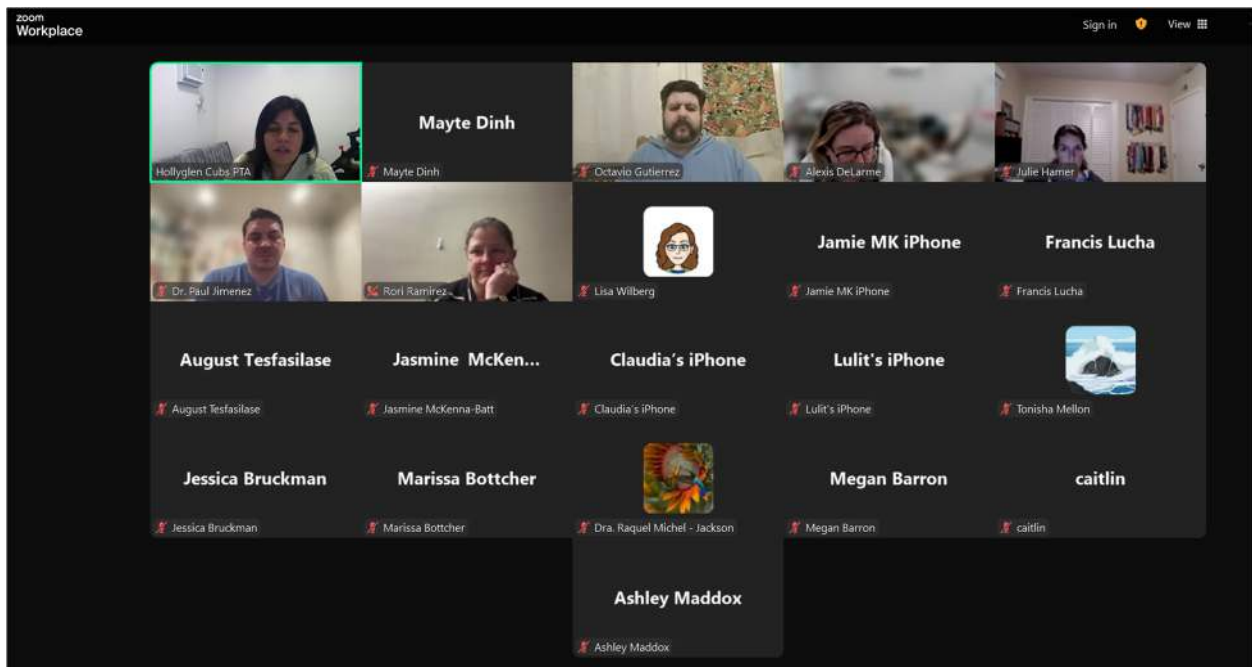
Francis made a motion to ratify checks; Alexis seconded the motion. The motion was approved and passes by the PTA.

Closing Comments:

Mr. G grateful for PTA support and are looking forward a great multi-cultural night.
Lisa Wilberg thanked the parents participation tonight for the meeting.
Shout out to Dr. Jimenez for driving the donated items to the fire fighters of the local fires.
Jessica Bruckman suggested trying to sell ice cream during Art Night.

Adjournment:

The meeting was adjourned at 7:34PM.



Mayte Dinh
Recording Secretary

Date adopted as printed

Date adopted as corrected