

HOLLYGLEN ELEMENTARY PTA OPEN ASSOCIATION MEETING
Monday, December 2nd, 2024

Attendees:

Liz Chavez, Lisa Wilberg, Julie Hamer, Dulce, Ashley, August Tesfasilase, Bianca Jimenez, Bolaji Adisanya, Dr. Paul Jimenez, Dra, Raquel Michel – Jackson, David Hamer, Francis Lucha, Octavio Gutierrez, Mayte Dinh, Megan Barron, Rori Ramirez, Toni Mellon

Call to Order:

The meeting was called to order at 7:00PM by Liz Chavez.

Principal's Message:

Mrs. Wilberg happy to be back in school and looking forward to the Winter Performances. Looking forward to the Bear Bazaar this weekend. Outdoor team aids are excited for their T-shirts.

Teacher Updates by Mr. Octavio Gutierrez:

Teachers excited about their upcoming field trips.

Approval of Meeting Minutes for 11.12.2024 by Mayte Dinh:

Mayte made the motion to approve last month's Open Association meeting minutes from Tuesday, November 12th. Claudia seconded the motion. No one opposed. Motion was approved and passes by the PTA.

President Updates by Liz Chavez:

Bear Bazaar – Will be held inside the PAC. 23 vendors will be participating in the event. Looking to raise funds for several families within our community. Will have several silent auction items such as season passes, museums, etc. Will have gift wrapping stations and arts and crafts for the kiddos. Still looking for volunteers for noon and 1PM.

Elections Committee: Looking for 1 more person that may be interested in recruiting for next year's term. Anyone interested in being part of the executive board, please reach out via email.

Ice Cream: Will have ice cream Friday's for the next 2 weeks. It is also dependant on weather.

Executive Vice President Updates by Julie Hamer:

- Project Share flyer will be going home with the kiddos this week. Several families can benefit from gift cards.
- 100th Day of School and Kindness week are also coming up. Reach out if anyone is interested in participating.

Fundraising Updates by Toni Mellon:

Mobile Zoo that came out was amazing. Kids really enjoyed the animals. Teachers were also excited.

CPK and Handell's: Did well with these fundraising event, but waiting on official notification from Handell's. \$683 on CPK

Blaze Pizza (12/18): Flyers will be printed for that and handed out next week.
 Smashburgers (1/15/2025)
 Glow Dance Party (12/16): Need volunteers. Will be decorated. Booster DJ coming.
 Looking for someone to volunteer as Blueberry from 1:30-2PM.

Communications Updates by August Tesfasilase:

Big push for Bear Bazaar the recent week. Posting images of some of the merchandise that will be in the Bear Bazaar event. Café Kevin giving back 20% of their sales back to the PTA. Last week did a fun post asking for additional volunteers in 1 hour increments for this weekend. Will also reach out to the room parents. Highlighted Project Share and doing a big push on social media.

Membership Updates by Claudia Gonzalez:

Received a lot more members this year than last year.
 222 members to date.
 Consider inviting Teacher’s to also participate and become PTA members.

Treasurer’s Report by Francis Lucha:

The opening balance of the checking account on 11/1/24 was \$86,706.69; the total deposits were \$3,227.78; the total disbursements were \$3,845.01; the ending balance on 11/30/24 was \$86,089.06. The opening balance of the savings account on 11/1/24 was \$15,044.70; the total deposits were \$0.12; the total disbursements were \$0.00; the ending balance on 11/30/24 was \$15,044.82.

BUDGET AMENDMENTS:

- Budget Rev3 Approved at 11/12/24 Open Association Meeting.
- Budget Rev4 DRAFT for discussion at 12/02/24 Open Association Meeting, including
 - 2023-2024 Taxes filed 11/14/2024
 - 2023-2024 Audit was completed on 11/22/2024
 - Fix released money from 11/12/2024 meeting; release \$675.45 from Book fair category (for Scholastic), not Scholastic Readers category

MONIES TO RELEASE:

- \$1 - Bank Fee (monthly Service Fee)
- \$675.45 - Book Fair (changed)
- \$3,969.08 - Scholastic Readers
- **Total to Release: \$ 4,645.53**

Monies Previously Released:

Meeting Date	Monies Released for 2024-2025 Budget
June 17, 2024	\$750 - School Year’s Eve \$1,590 - Cub Gear \$8,500 - Legacy Gift \$500 - Outdoor Education

Meeting Date	Monies Released for 2024-2025 Budget
	Total released \$11,340

Meeting Date	Monies Released for 2024-2025 Budget
September 11, 2024	\$800 - Hospitality \$300 - Office Supplies and Equipment \$375 - Subscriptions \$8,500 - Fall Fundraiser \$250 - Copier Maintenance \$2,000 - Family Movie Night \$3,000 - Ice Cream \$2,000 - Student Assemblies \$1,000 - Teacher Reimbursements \$4,101.83 - Specialized Instructional Supplies \$1,000 - Enrichment Programs \$2,100 - Software Licenses: Total to Release: \$25,426.83
Total Released YTD	\$36,766.83

Meeting Date	Monies Released for 2024-2025 Budget
October 7, 2024	\$300 - Insurance \$100 - Taxes and Filings \$250 - Copier Maintenance \$ 200 - Garden Maintenance \$500 - Outdoor Education \$910 - Cub Gear \$150 - Noche De Familia \$100 - Red Ribbon Week \$1,000 - Student Success \$500 - Supplies TK \$500 - Supplies K \$500 - Supplies 1st Grade \$500 - Supplies 2nd Grade \$2,000 - Teacher Reimbursements
Total Released YTD	\$7,510

Meeting Date	Monies Released for 2024-2025 Budget
November 12, 2024	\$4 - Bank Charges \$300 - Taxes & Filings \$750 - Bear Bazaar \$1,236.29 - Fall Fundraiser \$700 - Cubs Create Art

Meeting Date	Monies Released for 2024-2025 Budget
	\$676 - Scholastic Readers
Total Released YTD	\$2,966.29

CHECKS TO RATIFY: Checks #4428 to #4438 dated November 1, 2024 – November 30, 2024, totaling \$4,543.09.

Date	Number	Payee	Memo/Category	Amount
11/12/24	4428	Scholastic Book Fairs-04	Scholastic Book Fair Dues	\$675.45
11/19/24	4429	Critter Squad Wildlife Defenders	Fall Fundraiser Mobile Zoo	\$2,100
11/20/24	4430	Stacey Cooke	Movie Night Expenses	\$511.09
11/22/24	4431	Lizeth Chaves	SOS: Filing Fee	\$25.00
11/22/24	4432	Laura Williams	Art Supplies	\$57.95
11/22/24	4433	Lizeth Chaves	Ice Cream Sale Expense (refill)	\$784.55
11/22/24	4434	Toni Mellon	Fall Fundraiser Pizza Party (GF for classroom winners)	\$22.44
11/22/24	4435	Lizeth Chaves	Fall Fundraiser Pizza Party (classroom Winners)	\$32.91
11/22/24	4436	Jessica Bruckman	Office Supplies: Bulletin Board	\$29.39
11/22/24	4437	Francis Lucha	Tax990 (federal and State tax) Filing Fee	\$167.20
11/22/24	4438	Octavio Gutierrez	Noche De Familia; Dia De Los Muertos	\$139.11
			Total	\$4,543.09

Francis made a motion to approve the budget and the amendments. Claudia seconded the motion. Motion approved and passes by the PTA.

Francis made a motion to approve monies to release, Julie seconded the motion. Motion approved and passes by the PTA.

Francis made a motion to ratify checks; Mayte seconded the motion. The motion was approved and passes by the PTA.

Closing Comments:

Next meeting will be in person on January 6th, 2025 in the PAC of Hollyglen Elementary.

Adjournment:

The meeting was adjourned at 7:31PM.

Mayte Dinh
Recording Secretary

Date adopted as printed

Date adopted as corrected