

HOLLYGLEN ELEMENTARY PTA OPEN ASSOCIATION MEETING
Tuesday, November 12th, 2024

Attendees:

See attached sign-in sheet

Call to Order:

The meeting was called to order at 6:02PM by Liz Chavez.

Principal's Message:

Discussed school site plan which is aligned to the district. There are 5 pillars: Safety, Student Centered and Whole Child Capturing Kids Hears, Future Ready, Family Collaboration/Community Engagement, and Organizational Strength. PTA supported individual passports for ST MATH; seeing a lot of excitement from the kids. ST scores have been higher than previous years; Having the funding and volunteers matter and are critical to achieving the schools goals.

Teacher Updates by Mr. Octavio Gutierrez:

Very grateful for all of the support from the PTA; it is a solid partnership.

Message from teachers: They are very happy and grateful for the support this year and contributions made for the fund raiser, which goes into science and math.

Teacher comments: For renewing the PTA subscription, would they be receiving a membership email to renew? Per Claudia, they should have received an email when the membership was expiring and a notification for renewal. If they did not get one, they can renew their membership through the cubspta website.

Approval of Meeting Minutes for 10.07.2024:

Mayte made the motion to approve last month's Open Association meeting minutes from October 7th. August Tesfasilase seconded the motion. Motion was approved and passes by the PTA.

Executive Vice President Updates by Julie Hamner:

Introduced the interactive white board to the families.

- Literacy O lanterns and Fall Parade: It was a huge success; 99 pumpkins were submitted; Mrs Wilberg was challenged to choose a winner. They were all great.
- Project Share: It is being run by Ms. Anais (School Counselor) and will be displayed at the Bear Bazaar; flyer will be sent with students in their folders.
- Cub Store: Will be ordering some Adult size t-shirts. Julie asked if parents would want to choose their own designs online and pay a bit more OR would they purchase the pre-designed design in the Cub Store? Parent asked if there is an option to have some samples available that could be available to adults to see what is offered. It will be considered.

- Red ribbon week: Jessica Bruckman wanted to keep it age appropriate for this year; had local pediatric dentist which was great; she's on the hook for next year. Hollyglen set the example for other Wiseburn schools.

Fall Fundraiser Recaps:

Mobile Zoo "Critters" Assemblies 11/21 (cost \$2,100)

Glow Dance Parties, Blueberry Appearance, Headphones 12/6

Here is an estimate of our earning numbers.

Total online donations \$72,879

Platform fees \$10,931

Fees covered by donors \$6,553

Fees not covered by donors \$4,378

Hollyglen's estimated take away \$63,500

Booster covered 2 DJ sessions for our fundraiser events.

Booster donated \$750 towards our fundraiser t-shirts.

Restaurant Nights:

California Fish & Grill => Raised \$447

Panda Express => \$45

Johnny Rockets => \$588

Yogurtland => \$195

California Pizza Kitchen => \$683

Handel's Ice Cream => (Pending)

Future Restaurant Nights:

Blaze Pizza on 12/18/2024 at 20%

Smashburgers on 1/15/2025 at 20%

Raising Canes on 2/19/2025 at 15%

President Updates by Liz Chavez:

- Movie Night: May need to bring the movie night indoors due to high winds expected.
- Bear Bazaar: Alyssa is co-chair of the silent auction; have 18 vendors with 4 more coming our way; she mentioned to the parents if they have a product, to contact her for assistance; will have a coffee cart this year and proceeds will be going to PTA; have a lot of items branded with the Hollyglen logos. Jamie Kagahara will be making a little coffee cart as part of a photo op.; DaVinci students will be doing face paintings and helping with arts and crafts tables. Katie will be in charge of Kids Corner for Bear Bazaar; Katie Roy reported that she got a lot of things from Hobby Lobby that will be personalized. Will need a lot of volunteers. Last year, Kids Corner was up on stage in PAC so kids can wrap gifts for their families while keeping it a surprise. Mrs. Wilberg mentioned she would like to have a display where donations can be made to families in need during the holiday season; Mr. G, Mrs. Wilberg, and Ms. Anais will come up with an idea for Project Share.

- Winter Sing decor 12/16 to 12/20: Scrape Art Tree Silhouettes are ready and will need volunteers to help hang them up in the PAC; Looking for 2-3 volunteers.
- Ice cream: Need volunteers on Friday's; Sales in RAS are higher than other ice cream sales held after school.
- Cubs Create Art: Will make announcement in newsletter; room parents will also send an announcement.

Communications Updates by August Tesfasilase:

August spoke about social engagement; mentioned that the calendar on the cubs website can be downloaded; There are new sections such as Hollyglen Highlights and What's New.

Membership Updates by Claudia Gonzalez:

Doing well with our membership; last years was 166 members and this year we have 221. Not too late to join. Goal was revised from 150 to 250.

Treasurer's Report by Liz Chavez:

The opening balance of the checking account on 10/1/24 was \$95,801.84; the total deposits were \$25,643.19; the total disbursements were \$34,734.34; the ending balance on 10/30/24 was \$86,706.69. The opening balance of the savings account on 10/1/24 was \$15,044.57; the total deposits were \$0.13; the total disbursements were \$0.00; the ending balance on 10/30/24 was \$15,044.70.

BUDGET AMENDMENTS:

- Budget Rev2 Approved at 10/07/24 Open Association Meeting.
- Budget Rev3 DRAFT for discussion at 11/12/24 Open Association Meeting, including
 - Increase Fall Fundraiser budget to \$9,726.26
 - Update on Fall fundraiser income: as of 10/30/24 : \$68,501.48

MONIES TO RELEASE:

- \$4 - Bank Charges
- \$300 - Taxes & Filings
- \$750 - Bear Bazaar
- \$1,236.29 - Fall Fundraiser
- \$700 - Cubs Create Art
- 676 - Scholastic Readers
- **Total to Release: \$2,966.29**

Monies Previously Released:

Meeting Date	Monies Released for 2024-2025 Budget
June 17, 2024	\$750 - School Year's Eve \$1,590 - Cub Gear \$8,500 - Legacy Gift \$500 - Outdoor Education Total released \$11,340

Meeting Date	Monies Released for 2024-2025 Budget
September 11, 2024	\$800 - Hospitality \$300 - Office Supplies and Equipment \$375 - Subscriptions \$8,500 - Fall Fundraiser \$250 - Copier Maintenance \$2,000 - Family Movie Night \$3,000 - Ice Cream \$2,000 - Student Assemblies \$1,000 - Teacher Reimbursements \$4,101.83 - Specialized Instructional Supplies \$1,000 - Enrichment Programs \$2,100 - Software Licenses: Total to Release: \$25,426.83
Total Released YTD	\$36,766.83

Meeting Date	Monies Released for 2024-2025 Budget
October 7, 2024	\$300 - Insurance \$100 - Taxes and Filings \$250 - Copier Maintenance \$ 200 - Garden Maintenance \$500 - Outdoor Education \$910 - Cub Gear \$150 - Noche De Familia \$100 - Red Ribbon Week \$1,000 - Student Success \$500 - Supplies TK \$500 - Supplies K \$500 - Supplies 1st Grade \$500 - Supplies 2nd Grade \$2,000 - Teacher Reimbursements
Total Released YTD	\$7,510

CHECKS TO RATIFY: Checks #4408 to #4427 dated October 1, 2024 – October 31, 2024, totaling \$43,110.09.

Date	Number	Payee	Memo/Category	Amount
10/08/24	4408	Esmeralda Sanchez	Purchase of Ice Cream for Sale	\$603.31
10/08/24	4409	Kelly Schumacher	Teacher Reimbursement	\$200.00
10/08/24	4410	Lizeth Chaves	Office Supplies: Black Ink for PTA room	\$63.27
10/08/24	4411	Lizeth Chaves	Fall Fundraiser	\$105.77
10/08/24	4412	Lisa Wilberg	Enrichment Program: ST Math Supplies	\$41.78
10/08/24	4413	Lisa Wilberg	Kinder Supplies: Science	\$166.12
10/08/24	4414	Lisa Wilberg	Garden Maintenance	\$139.00
10/08/24	4415	Lisa Wilberg	Enrichment Program: Starfall Subscription	\$355.00
10/08/24	4416	Hollyglen Elementary School	Specialized Instructional Supplies: Raz Kids, Student HW folders, Steam/Writer's lab	\$6,571.94
10/08/24	4417	AIM	Insurance	\$288.00
10/08/24	4418	My PTEZ	Subscriptions :Membership Renewal	\$179.00
10/08/24	4419	VOID		
10/08/24	4420	Laura Williams	Art: Art Supplies for CUbs Create Art	\$471.72
10/22/24	4421	Jamie Kagihara	Fall Fundraiser Decorations	\$181.68
10/22/24	4422	Megan Barron	Hospitality: TK/K Parent Breakfast	\$131.75
10/22/24	4423	Jessica Bruckman	Red Ribbon Week Supplies	\$83.98
10/28/24	4424	Rori Ramirez	Hospitality: Tk/K teacher Breakfast	\$316.63
10/28/24	4425	Julie Hamer	Fall Fundraiser Popsicle/Prizes	\$665.73
10/28/24	4426	Lizeth Chaves	Fall Fundraiser prizes	\$3,086.34
10/28/24	4427	Wiseburn USD	Legacy Gift: Interactive whiteboards	\$29,459.07
			Total	\$43,110.09

Liz made a motion to approve the budget and the amendments. Mayte Dinh seconded the motion. Motion approved and passes by the PTA.

Liz made a motion to approve monies to release, Mr.G seconded the motion. Motion approved and passes by the PTA.

Liz made a motion to ratify checks; Julie seconded the motion. The motion was approved and passes by the PTA.

Closing Comments:

Parent asked how much were the white boards = \$2500 each with includes the stand; How many more needed? Mrs Wilberg would like 12 more for the other grades. Rori would like to know how much is left for the Hospitality Budget. Liz confirmed the budget is \$3K total. All students will return from winter break on Monday 1/6/2025.

Adjournment:

The meeting was adjourned at 7:02PM.

Mayte Dinh
Recording Secretary

Date adopted as printed

Date adopted as corrected