

HOLLYGLEN ELEMENTARY PTA OPEN ASSOCIATION MEETING
Monday, October 7th, 2024

Attendees:

Liz Chavez, Mayte Dinh, Lisa Wilberg, August Tesfasilase, Bianca Jimenez, Corinne Rosenstein, Dra. Raquel Michel – Jackson, Elda Lev, Emily Noble, Francis Lucha, Julie Hamer, Melissa DeMuth, Octavio Gutierrez, Rori Ramirez, Stacey Cooke, Toni Mellon, Jamie Kagihara, Jess Stone, Ashley Maddox, Guadalupe Orellana

Call to Order:

The meeting was called to order at 7:01PM via Zoom by Liz Chavez.

Principal's Message:

Welcomed parents; Huge thank you for everyone supporting the Annual Fall Fundraiser.

Everything was exciting and kids were thrilled.

Hollyglen will be a voting site and the PAC will be closed a few days beginning on 10/28.

Hoping parking spaces will begin to open up soon with the majority of them opening in the upcoming weeks.

Have several upcoming activities. This is bullying prevention month and we have spoken a lot with our students and will continue to do so.

Teacher Updates by Mr. Octavio Gutierrez:

Thanked the parents for attending the meeting and being here to support the school community.

Teacher comments:

Thanked the Hollyglen PTA for the Jungle themed fundraiser and the decorations were beautiful; wanted to thank Jamie Kagihara for the decorations.

Thanked the PTA for the banners for the walk last month.

Mr. G would like to borrow Blueberry on 10/29 and 10/30 for Dia De Los Muertos celebration;

Accepting parents photos to add to the communal altar. Bring pictures with your name and child's classroom so we know who to return the pictures back to.

Approval of Meeting Minutes for 8.19.2024:

Mayte made the motion to approve last month's Open Association meeting minutes from

September 11th. Francis Lucha seconded the motion. Motion was approved and passes by the PTA.

Fall Fundraiser Updates:

Toni shared a recap of the Fall Fundraiser. Hollyglen's Jungle Adventure 2024 was a success!

Here is an estimate of our earning numbers.

Total online donations \$72,719

Platform fees \$10,907

Fees covered by donors \$6,533

Fees not covered by donors \$4,374

Hollyglen's estimated take away \$68,345.
Booster covered 2 DJ sessions for our fundraiser events.
Booster donated \$750 towards our fundraiser t-shirts.
We have ordered and delivered all fundraiser prizes to classes for students.
The winning class was Mrs Zirbel, her class will receive a pizza party on the 30th of October.
We will have slime day for the students on the 28th.
We will have our winning assembly on November 21st, which will consist of a mobile zoo company that will come out and present exciting wild life animals to our students.
Last but not least our glow dance party will be December 6.

Restaurant Night:

California Fish & Grill => Raised \$447

Upcoming Restaurants: Johnny Rockets beginning Oct 14th thru 18th;

Yogurtland on the 17th.

Cub Wear Sales:

Julie Hamer reported that students have purchased many T-shirts and we still have many orders still available; any shirts ordered through the website will be delivered to their child's classroom.

Ice Cream Sales:

Liz reported that there have been \$250 in cash sales, and have sold 40-50 punch cards.

Upcoming Events:

- **Book Fair (10/7 to 10/11), Family Picnic, and Magic Show:**
Liz indicated the book fair will begin tomorrow, Oct 7-11th. The magic show will start at 4:45PM. Book fair 4-6PM that day. Show will be 35-45 min in the PAC; Family Picnic on 10/11; Book Fair will be going on during the same time.
- **Walk, Bike & Roll to School with Aviation (10/9):**
Liz reported that this Wednesday, 10/9 there will be 3 different locations for gathering; Looking for additional volunteers interested in the walk. Will also have Aviation Elementary joining the Hollyglen families.
It is also Picture Day.
- **Cubs Create Art (10/14 – 10/18):**
Liz reported it starts next week. Signups are ready for volunteers that may be interested. Kids will trace silhouettes.
- **Red Ribbon Week (10/21-10/25):**
Julie indicated there is a Chair person leading this activity.
 - Monday – Wear Red
 - Tuesday – Dental Health Day
 - Wednesday – Jersey Day
 - Thursday – Safety Day
 - Friday – Pajama Day

- **Literacy O' Lanterns (10/28-10/30):**
Julie reported that there will be an activity taking place the week of Halloween; kids can decorate their pumpkin that resembles a book character. Prefer no carving to preserve the pumpkins. Winners will lead their classrooms on the day of the parade.
- **Movie Night (11/15):**
Stacey Cook went over the flyer. Movie is on 11/15; Doors open at 5PM; Movie will begin at 6PM. Inside Out 2 is the most voted for choice of movie.
Ice cream truck has been confirmed; still working on food trucks. Looking for volunteers. Working on permits; Will be ordering Glow Sticks and candies.
Mrs. Wilberg recommends teaching children the meaning of voting by having the kids cast their votes for their movie of choice.

Communications Updates:

August reported there are a lot of posts on social media. Today, posted on Walk & Roll; tomorrow reposting the Scholastics Book Fair and Magic Show, and Movie Night. August and Karen have updated the CubsPTA website. For example, now you can download the events to your Outlook calendars. Bianca Jimenez does the calendar for Aviation, and the question was asked if it is possible on the calendar to title "Hollyglen...followed by the name of the event" because she has kiddos in both schools and it is difficult to differentiate the calendar for Hollyglen versus Aviation.

Membership Updates:

Per Liz, there are currently over 200 members, which exceeded last year's participation.

Treasurer's Report:

Francis went over Monies to release.

The opening balance of the checking account on 9/1/24 was \$52,601.88; the total deposits were \$49,753.20; the total disbursements were \$6,553.24; the ending balance on 9/30/24 was \$95,801.84. The opening balance of the savings account on 9/1/24 was \$15,044.44; the total deposits were \$0.13; the total disbursements were \$0.00; the ending balance on 9/30/24 was \$15,044.57.

BUDGET AMENDMENTS:

- Budget Rev1 Approved at 9/11/24 Open Association Meeting.
- Budget Rev2 DRAFT for discussion at 10/7/24 Open Association Meeting, including
 - Update to Checking Balance Forward
 - Increase Cub Gear Budget to \$2500
 - Update on Fall fundraiser income: as of 9/30/24 : \$46,439.30

MONIES TO RELEASE:

- \$300 - Insurance
- \$100 - Taxes and Filings
- \$250 - Copier Maintenance
- \$ 200 - Garden Maintenance
- \$500 - Outdoor Education
- \$910 - Cub Gear
- \$150 - Noche De Familia
- \$100 - Red Ribbon Week

- \$1,000 - Student Success
- \$500 - Supplies TK
- \$500 - Supplies K
- \$500 - Supplies 1st Grade
- \$500 - Supplies 2nd Grade
- \$2,000 - Teacher Reimbursements
- **Total to Release: \$7,510**

Monies Previously Released:

Meeting Date	Monies Released for 2024-2025 Budget
June 17, 2024	\$750 - School Year's Eve \$1,590 - Cub Gear \$8,500 - Legacy Gift \$500 - Outdoor Education Total released \$11,340

Meeting Date	Monies Released for 2024-2025 Budget
September 11, 2024	\$800 - Hospitality \$300 - Office Supplies and Equipment \$375 - Subscriptions \$8,500 - Fall Fundraiser \$250 - Copier Maintenance \$2,000 - Family Movie Night \$3,000 - Ice Cream \$2,000 - Student Assemblies \$1,000 - Teacher Reimbursements \$4,101.83 - Specialized Instructional Supplies \$1,000 - Enrichment Programs \$2,100 - Software Licenses: Total to Release: \$25,426.83
Total Released YTD	\$36,766.83

CHECKS TO RATIFY: Checks #4392 to #4404 dated September 1, 2024 – September 30, 2024, totaling \$6,753.24.

Date	Number	Payee	Memo/Category	Amount
09/02/24	4392	Lizeth Chaves	School Year's Eve	\$135.31
09/11/24	4393	Lizeth Chaves	School Year's Eve Ice cream/ Ice cream for sales	\$705.27
09/11/24	4394	Lizeth Chaves	Fall Fundraiser (500 Flyers)	\$277.17
09/11/24	4395	Lizeth Chaves	Movie Night: Screen Rental	\$1,001.90
09/11/24	4396	Lizeth Chaves	Office Supplies: Laminator/ thermal pouches	\$51.43
09/11/24	4397	Toni Mellon	Fall Fundraiser: Blueberry Safari Outfit	\$61.60

Date	Number	Payee	Memo/Category	Amount
09/23/24	4398	Lizeth Chaves	Fall Fundraiser: Booster T-shirts	\$3,104.96
09/23/24	4399	Lizeth Chaves	Copier Maintenance: Black Toner	\$127.03
09/23/24	4400	Lizeth Chaves	Office Supplies: ink for PTA printer	\$42.73
09/23/24	4401	Lizeth Chaves	Office Supplies and Student Assembly	\$445.84
09/23/24	4402	Aiko Anglim	Teacher Reimbursement	\$200
09/23/24	4403	Bonnie Olguin	Teacher Reimbursement	\$200
09/23/24	4404	Ishani Gowri	Teacher Reimbursement	\$200
09/23/24	4405	VOID		
09/23/24	4406	VOID		
09/23/24	4407	Liza Hough	Teacher Reimbursement	\$200
			Total	\$6,753.24

Francis made a motion to approve the budget and the amendments. Julie Hamer seconded the motion. Motion approved and passes by the PTA.

Francis made a motion to approve monies to release, Liz seconded the motion. Motion approved and passes by the PTA.

Francis made a motion to ratify checks; August seconded the motion. The motion was approved and passes by the PTA.

Closing Comments:

Next Open Association will be onsite in the Hollyglen PAC. Since Monday, November 11th is Veteran's Day Holiday, the meeting will be held on Tuesday, November 12th.

Adjournment:

The meeting was adjourned at 7:43PM.

Mayte Dinh
Recording Secretary

Date adopted as printed

Date adopted as corrected

Participants in the meeting grid:

- Hollyglen Cubs PTA (Video on)
- Mayte Dinh (Muted)
- Corinne Rosenstein (Muted)
- Lisa Wilberg (Video on)
- Octavio Gutierrez (Video on)
- Julie Hamer (Video on)
- Toni (Muted)
- Jamie Kagihara (Muted)
- Francis Lucha (Muted)
- August Tesfasilase (Muted)
- Bianca Jimenez (Muted)
- Jess Stone (Muted)
- Dra. Raquel Michel - Jackson (Muted)
- Ashley Maddox (she/her) (Muted)
- Elda lev (Muted)
- Melissa DeMuth's iPhone (2) (Muted)
- Rori Ramirez (Muted)
- Emily Noble (Muted)
- Guadalupe Orellana (Muted)
- Sarah Parker (Muted)
- Samsung SM-S928U (Muted)

Participants (16)

Find a participant

- MD Mayte Dinh (Me) Mute
- Document was last saved: Just now
- LW Lisa Wilberg
- AT August Tesfasilase
- Bianca Jimenez
- CR Corinne Rosenstein
- Dra. Raquel Michel - Jackson
- EI Elda lev
- EN Emily Noble
- FL Francis Lucha
- JH Julie Hamer
- MD Melissa DeMuth's iPhone (2)
- OG Octavio Gutierrez
- R Rori Ramirez

Invite Mute me

- R Rori Ramirez
- SC Stacey Cooke
- T Toni

Invite Mute me