**Hollyglen Elementary School Open Association PTA Meeting**

**Monday, March 4th, 2024**

**Present:** Jill Striff, Lizeth Chaves, Lisa Wilberg, Harlisha Hamm, Alyssa Van Breene, Millie Liu, Debbie Casarez, Alexis De Larme, Octavio Gutierrez, Claudia Gonzalez, Julie Hammer, Millie Liu, Tonisha Mellon, August Tesfasilase, Mayte Dihn, Rori Ramirez, Bianca Jimenez, Aileen Harbeck, Megan Barron, Karen Masini, Paul Jimenez

**Call to Order:** The meeting was called to order in person at 6:31pm via zoom, Hollyglen Elementary School, Jill Striff presiding. Executive Board members were introduced.

**LCAP Presentation- Dr. Harbeck**

Dr. Harleck explained the Local Control and Accountability Plan for the next three years.

We test kids grades 3 to 11.

* 64.21% met or exceeded standard for ELA.
* 58% met or exceeded standard for Math.
* 50 % met or exceeded standard for science.

16.1% students were chronically absent last year. We lose funding when students don’t attend school.

If you have any questions, please send an email to Dr. Harbeck to aharbeck@wiseburn.org

**Principal’s report – Mrs. Wilberg**

Thankful to the PTA for helping with the leap year celebration.

Last Friday we had our staff development day at Del Aire School, talking about how to help our students.

We are excited for the upcoming field trips and the book fair.

**Teacher’s Report - Mr. Gutierrez**

Congratulations to the PTA for the legacy award. We couldn’t have done a lot of things without your support. Teachers are thankful for the gifts that the PTA purchased.

**Election of the PTA Board for the 2024-2025 School Year- Jill, President**

The nominating committee for 2024-25

* President: Lizeth Chaves
* Executive Vice President: Julie Hamer
* VP – Development: Tonisha Mellon
* VP – Membership: Claudia Gonzalez
* VP – Communications: August Tesfasilase
* Secretary: Mayte Dinh
* Treasurer: Francis Lucha

According to the bylaws, members of the board can make a nomination. Jill Striff, president of the PTA, declares the nomination closed.

All PTA members were in favor of the new 2024-25 board positions.

**Approval of Minutes**

Lizeth Chaves, PTA Secretary made the motion to approve the minutes for the Open Association February 6th, 2024 meeting, Harlisha Hamm seconded the motion and all were in favor to approve the minutes.

**February Recaps**

1. **100th Day of School- Harli-Executive Vice President**

All kids got a book for the 100th day of school.

**b. Ice Skating- Millie- VP Communications**

We sold 92 tickets and all the families had a lot of fun.

**VP– Fundraising- Julie**

Leap year activity at school was a success. Every kid got a frog and many teachers used it for math problems.

- Shake Shack- March 3/5

- Blaze Pizza 4/24

**March Events- Jill**

**a. Book Fair and Cubs Read Week 3/11-3/15, Proud to be Me Assemblies (3/11),**

**Parent/Child Yoga Night (3/13) 4 to 6pm**

**Family Literacy Luncheon (3/15)**

1. **Cub Card Store- 3/22**

We need volunteers for our cub store.

**c. STEAM Lab- Robotics Program and Cubs Create Art Paper Plate Making**

We are in need of a lot of help for all our events.

**Teacher/Staff Appreciation Week Presentation/Volunteer Information- Committee**

**Chairs Rori and Megan-5-6 thru 5/10**

Teachers and staff rock is the theme for this year. We will need to collect gift cards from businesses and we need an artist to make a sign.

**Yearbook- Claudia, VP Membership**

2nd grade panoramic pictures are scheduled for this Wednesday. We still have a couple months to finish up the yearbook.

**Treasurer’s Report (Alexis)**

The opening balance of the checking account on 2/1/24 was $81,469.37; the total deposits were $2,000.55; the total disbursements were $11,897.08; the ending balance on 2/29/24 was $71,572.84. The opening balance of the savings account on 2/1/24 was $15,043.58; the total deposits were $0.12; the total disbursements were $0.00; the ending balance on 2/29/24 was $15,043.70.

**BUDGET AMENDMENTS:**

* Budget Rev1 Approved at 9/13/23 Open Association Meeting
* Budget Rev2 Approved at 10/2/23 Open Association Meeting
* Budget Rev3 Approved at 11/6/23 Open Association Meeting
* Budget Rev4 Approved at 1/8/24 Open Association Meeting
* Budget Rev5 Approved at 2/5/24 Open Association Meeting
* Draft Budget Rev6:
  + Change Cubs Math Week budget category to Shirts for TAW (same budget amount of $1,500)
  + Add $500 for Sensory Room to Enrichment Programs.

Alexis DeLarme made a motion to make changes to the budget listed above, Harlisha Hamm seconded the motion and all were in favor.

**MONIES TO RELEASE:**

* $1,500 for Cubs Read Week
* $500 for Sensory Room (Enrichment Programs)
* $229.18 for Movie Night
* $1,500 for Shirts for TAW

Monies Previously Released:

| **Meeting Date** | **Monies Released for 2023-2024 Budget** |
| --- | --- |
| June 26, 2023 | $500 - School Year’s Eve  $250 - Back to School Breakfast  $2,000 - Cubwear  Total: $2,750 |
| September 13, 2023 | $300 - Insurance  $500 - Office Supplies  $200 - Subscriptions  $2,500 - Scholastic Book Fair  $2,000 - Family Movie Night  $8,500 - Fall Fundraiser  $3,000 - Ice Cream  $2,000 - Assemblies for Fall Fundraiser  $6,000 - Teacher Reimbursements  $4,400 - Specialized Instructional Supplies  Total: $29,400 |
| October 2, 2023 | $500 - Taxes & Filings  $500 - Arts/Dance (for first Cubs Create Art Lesson)  $400 - Assemblies (for Storyteller at Book Fair)  $300 - Enrichment (for 1st Day of School Books, Book Fair Decorations)  $750 - Bear Bazaar  Total: $2,350 |
| November 6, 2023 | $2,750 - Hospitality  $15,000 - Field Trips  $300 - Blue Bear Costume (Enrichment Programs)  $150 - TK Supplies (Enrichment Programs)  $500 - Cub Card Prizes (Enrichment Programs)  $100 - Kindness Week  $1,500 - Outdoor Education  $6,000 - Student Assemblies  $4,450.39 - WEF Teacher Grants  Total to Release: $30,750.39 |
| December 4, 2023 | $150 - Enrichment (Moving Donated Copier)  $575 - Enrichment (Coloring Books for Emergency Kits)  $699.71 - Enrichment (100th day books)  $500 - Arts/Dance (February Art Lesson)  Total to Release: $1,924.71 |
| January 8, 2024 | $1,320 - Ice Skating  $3,104.76 - Fall Fundraiser  $3,250 - Scholastic Readers  $4,000 - Software Licenses  Total to Release: $11,674.76 |
| February 4, 2024 | $3,200 for Specialized Instructional Supplies (See budget amendment above)  Enrichment:  $350 for TK Supplies  $750 for Toner for Donated Copier  $150 for Blueberry Books  $250 for 100th Day Books  $48.14 for 100th Day of School Signage  $300 for Yoga for Spring Book Fair  $200 for Rock Around the Block Silent Auction Donation  $2,000 for Field Day  Total to Release: $7,248.14 |
| **Total Released YTD:** | **$86,098** |

Alexis DeLarme made a motion to release the monies listed above, Alyssa Van Breene seconded the motion and all were in favor.

CHECKS TO RATIFY**:** Checks #4305 to #4323 dated February 13, 2024 - February 23, 2024 totaling $11,848.94 (see attached Treasurer Report).

Alexis will like to make a motion to ratify checks #4305 to #. 4323, Halisha Hamm seconded and all were in favor.

**Next Meeting:**

The next open association will be held on Monday, April 15th at 6:30pm via zoom.

**Adjournment:** The meeting was adjourned at 7:33 pm

Lizeth Chaves

Recording Secretary

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Date adopted as printed Date adopted as corrected